

**GOVERNMENT COLLEGE OF NURSING
KOTTAYAM**

QUALITY MANUAL



VERSION - 1

Prepared by : IQAC

Prepared on : 5TH DECEMBER 2022

Valid upto : 4th DECEMBER 2024

Approved by: Principal

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GOVERNMENT COLLEGE OF NURSING KOTTAYAM

COLLEGE PROFILE

Government college of nursing is delineating its reputable activities as one of the pioneering institution of nursing education in Kerala offering basic and higher education for the last 40 years. The college is the third government nursing college in Kerala and was established with 25 seats for BSc Nursing programme in 1982. This college is also designated as regional study centre for PhD programme in nursing conducted by Mahatma Gandhi University and Kerala University Of Health Sciences. for MG University and Kerala University Of Health Sciences. The college is affiliated with Kerala University Of Health Sciences and recognized by Indian Nursing Council and Kerala Nurses and Midwives Council. The institution endeavors to render quality education to students and prepare them for providing services in variety of health care settings.

2.COURSE OFFERED

Sl No	Course	Duration Of The Course	Annual Intake	Total
1	B Sc Nursing	4 Years	70	280
2	General Nursing And Midwifery	3 Years	30	90
3	M Sc Nursing <ul style="list-style-type: none">• Medical Surgical Nursing• Child Health Nursing• Psychiatric Nursing• Community Health Nursing• Obstetrics and Gynaecology Nursing	2 Years	24	48
4	Post Basic Diploma in Speciality Nursing <ul style="list-style-type: none">• Cardiothoracic Nursing• Neuroscience Nursing• Neonatology Nursing• Oncology Nursing• Critical care Nursing	1 Year	24	24
5	Ph D (part time) KUHS MG UNIVERSITY	3-5 YEARS	6 6	12
	TOTAL			454

VISION

Government College of Nursing ,Kottayam strives for excellence in nursing, education and research ,enlightens the graduates to practice globally contributing to high standards of health care

MISSION

Government college of nursing Kottayam prepare quality focused and value based graduates to become responsible citizens of the country and prospective members of the profession

PHILOSOPHY

Nursing is a profession with continuous growth and expansion of knowledge. The faculty of College of Nursing believe that nursing is a scientific problem solving process based on the holistic concept of health care, directed towards rendering quality care to the patients with commitment and compassion.

We believe that as a member of the health care team, the professional nurse has a major role in the promotion of health, prevention of illness and rehabilitation of the individuals, families and community.

We believe that the qualified graduates of nursing programme are equipped with basic knowledge, beginning skill and right attitude to function as a care provider, educator and manager in a variety of settings.

We believe that the nursing education contributes to the development of the student as an individual, citizen and a prospective member of the profession who will uphold the dignity of the profession.

GOVT.COLLEGE OF NURSING, KOTTAYAM

ORGANIZATION CHART

GOVT. OF KERALA

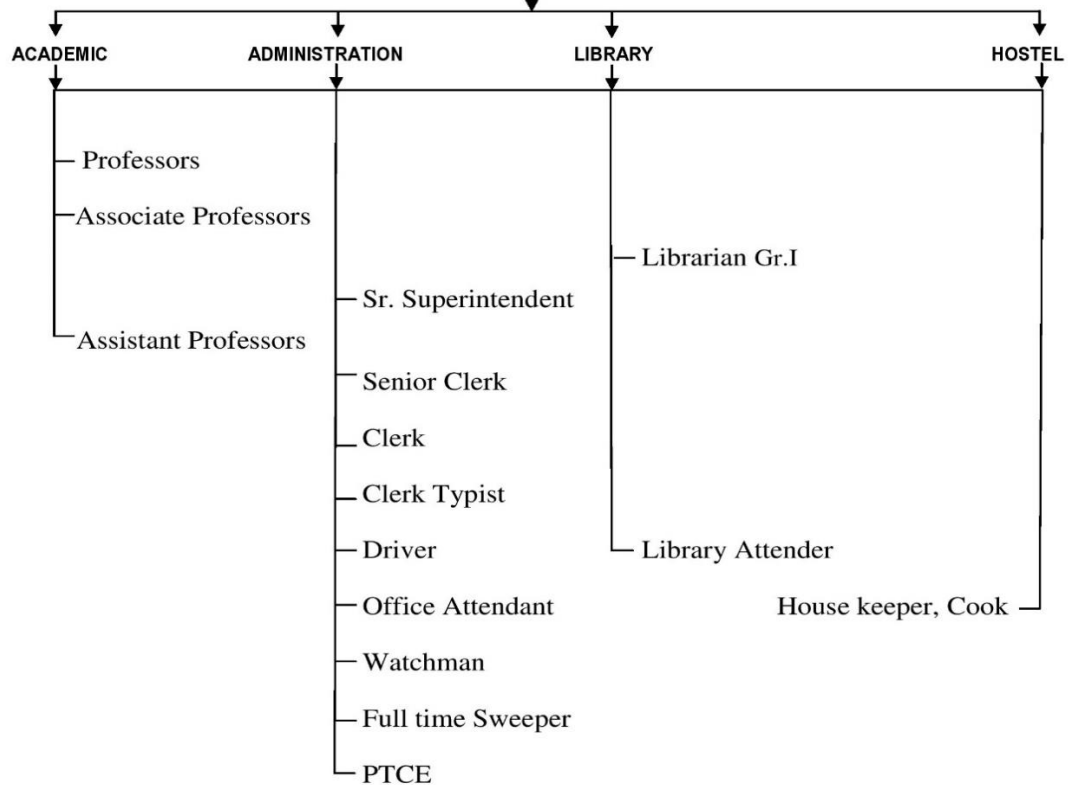
MINISTRY OF HEALTH & FAMILY WELFARE

SECRETARY, HEALTH & FAMILY WELFARE

DIRECTOR OF MEDICAL EDUCATION

JOINT DIRECTOR OF NURSING EDUCATION

PRINCIPAL, COLLEGE OF NURSING, KOTTAYAM



QUALITY ASSURANCE STANDARDS:

SL No	KEY AREA	STANDARDS
1.	Infrastructure facilities	College & Hospital system
		Building and Land (as per KUHS Norms)
		Library facilities
		Sports and cultural facilities
		Hostel facilities
2	Teacher Profile and Teaching Learning	Teacher Profile
		Teaching Methodology
		Learning application
		Student Assessment
		Student Assessment Process
3	Curriculum Implementation Monitoring	Syllabus of the University
		Curriculum frame work
		Curriculum Enrichment Measures
		Academic Monitoring Cell
		Feedback on syllabus and Curriculum
4	Quality Assurance System	Quality Assurance Unit
		Audit System
		Employees
		Students
		Quality indicators
5	Research Enabling Environment	Administrative frame work
		Research Support Services
		Research Collaborations

		Research Grants
		Research Achievements
6	Out Reach Programmes	Community Extension Activities
.		Type of services
		Liason with LSG
		Collaborative activities with NGO's
		Collaborative activities with Government Agencies
7	Student Support and Guidance Programme	SSGP Unit
.		Scholarships & Freeships
		Grievance Redressal
		Career Guidance and Career Progression
		Alumini Association
8	Institutional Governance	Documented strategic Plan
.		Institutional councils & hospitals shared Governance
		Administrative /HR policies
		Budget and Audit Report
		Employee Accountability Framework & Documentation and tracking system
9	Innovation and Best Practices	Innovations
.		Best practices
		Environment friendly projects
		Energy conservation projects
		Special projects
10.	Feedback implementation process	Feedback implementation committee and policy & processes
		Listing of suggestions category wise
		Proritising the suggestions
		Preparation of action plan with timeline
		Adherence to Action plan

INTRODUCTION TO QUALITY POLICY

Government college of nursing Kottayam defines quality as an extent to which the curricular, extracurricular, and administrative processes satisfy the implied standards. The quality assurance committee assures continuous monitoring of actions, planning and implementing corrective steps

QUALITY POLICY

Government College Of Nursing Kottayam strives to offer highest standard in quality nursing education and train students to deliver evidence based practice in nursing care. Government College Of Nursing Kottayam constantly aims to upgrade all its policies to meet excellent standards and quality students are molded with ethical and professional values.

QUALITY OBJECTIVES

1. To furnish well maintained infrastructure facilities
2. To provide student friendly environment with professionally competent faculty and staff
3. To prepare students based on well defined curriculum and timely monitoring of it to promote quality education
4. To develop a system for monitoring and maintaining quality in the institution
5. To enable students to participate and conduct research activities
6. To foster students for community partnership in health and developmental activities
7. To ensure support and guidance services to students
8. To ensure continuous improvement at all levels for achieving of most satisfaction of students ,parents and society
9. To Determine Excellence In Niursing Education Through Innovative Practices
10. To Ensure Best Governance Of The Institution By Enabling A Harmonious Cordial Relationship Among Faculty,Staff And Students
11. To Obtain Feedback From Students And Staff To Build A Competent Education System

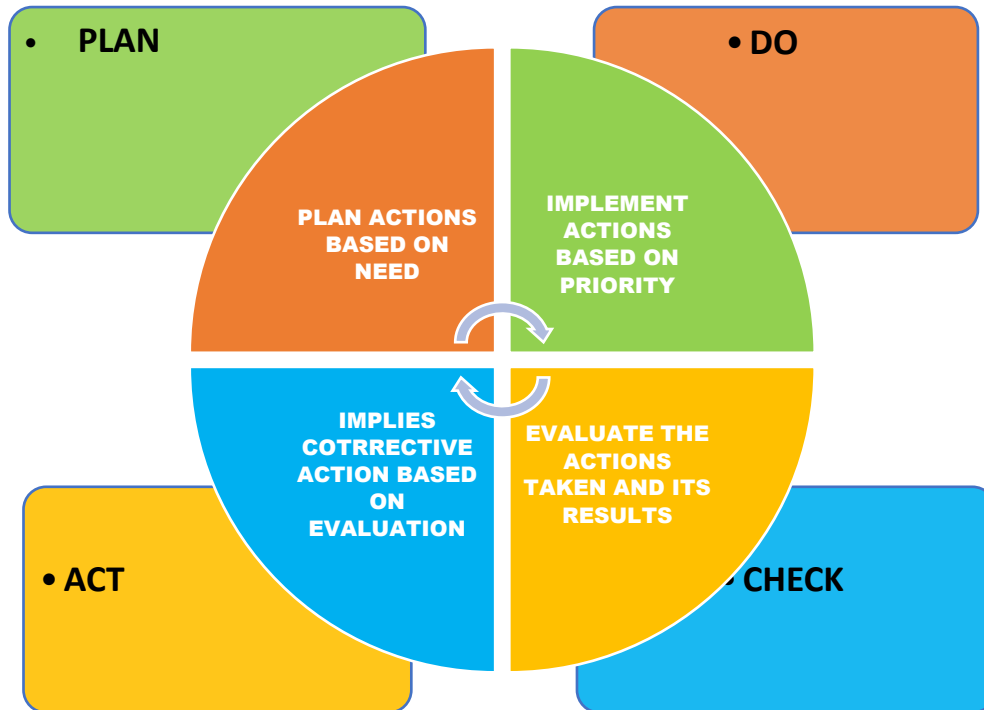
QUALITY POLICY STATEMENT

The quality policy strengthens excellence in all our ventures encircling teaching, research and continuing education by meeting the global standards. It helps to remain focused in our core and support functions, to hold ourselves accountable with stakeholders through embedded processes of self- evaluation and continuous improvement

QUALITY ASSURANCE FRAMEWORK

The Quality Assurance Framework of Government College of Nursing is developed based on PDCA Cycle (Edward Deming -1950). The Quality Assurance

Framework has embedded the Plan, Implement, Monitor/Review and Improve quality assurance and continuous improvement model as shown below;



This framework enables Government college of nursing to achieve its strategic promises, ensure quality outcome and meet its statutory and regulatory obligations.

QUALITY PLAN

- The management will equip the institution with all infrastructure which will enable to bring quality education
- Management identifies the staffing needs of various departments and ensure timely appointment of qualified professional. They will also be provided with the right induction programmes and in-service training. They will be encouraged to grow with the Institute.
- The management will document all the necessary policies and procedures
- They will regularly evaluate the performance of employees against their job description.
- Government College of nursing will ensure adherence to standards of KUHS and other regulatory bodies.
- The monitoring will be carried out by the quality management team
- The feedback from different committees and stakeholders will be taken into

account for corrective and preventive actions

- The quality committee will develop and implement an internal audit programme that will audit the various areas on a pre-planned basis